



YOUNG VOICES WITH ACTION, INC.

Phone: (314) 328-YVWA (9892)

www.youngvoiceswithaction.org

Email: youngvoiceswithaction@gmail.com

Black Wall Street Festival Vendor Instructions

Thank you for your support of the Annual Black Wall Street Festival. We are excited that you are joining us, and we look forward to seeing you very soon! Here are details for your booth set up at the Annual Black Wall Street Festival. The address is the 5955 Martin Luther King Dr. St. Louis, MO 63113. Festival hours are Saturday June 26, 2021 from 11:00am to 6:00pm.

Booth Set Up

- Set up is Saturday June 26th 9:00am - 10:00am
- All vendors should enter the Festival at the Parking Lot L
- If you are bringing a trailer, we encourage you to arrive on Saturday at 9:00am because it will be easier to navigate in the vendor area. Early arrival is only offered to trailers.
- Electric will not be supplied. If you require electricity, please bring your own power source and additional extension cords and power strips.
- When you reach our check-in tent, the Volunteer Coordinator will give you direction to your vendor space. Booth locations are final.
- A limited number of vendor parking spaces will be provided to each vendor for staff vehicles. Vendors must show confirmation email to the parking attendant for reserved parking.
- If you rented tents, tables or chairs, your supplier may set up those items for you on Saturday June 26th between 9:00am and 10:00am.

General Information

- After 10:00am, no vehicles will be permitted to move in the vendor area until closing time.
- All booths should be open and ready to greet attendees when the festival opens at 11:00am and must remain open until closing time each day.
- We have advertised that the festival begins at 11:00am. Please refrain from tearing down your booth until 6:00pm so visitors can visit you. You will NOT be permitted to pull out of your space until 6:00pm due to the safety of our spectators. Failure to abide by this rule will impact your booth location in the future.
- You must exit the Black Wall Street Festival on Saturday evening at 6:00pm unless other arrangements have been approved. When cleaning up, please take your trash to the nearest garbage can to assist us with clean up.
- Please remember that our volunteers have to clean up the site so please make clean up easier on everyone by properly disposing of your own trash. We are all exhausted by the end of the show and we are all volunteering to make this event great!!! Help reduce the amount of work we need to do by doing your part.
- The Black Wall Street Festival is not able to provide any change. You must be prepared by coming to the Festival with enough cash for the weekend.

Get Involved. Be Involved. Make a Difference.



YOUNG VOICES WITH ACTION, INC.

Phone: (314) 328-YVWA (9892)

www.youngvoiceswithaction.org

Email: youngvoiceswithaction@gmail.com

Vendor Rules and Regulations

As a reminder, when you registered to be part of this event, you agreed to the following Festival rules which will be enforced.

- FOOD PERMITS are REQUIRED FOR ALL FOOD VENDORS!
- Vendors must remain open throughout ALL Festival hours and must have their booth open all day. Vendors may not tear down and leave early. Failure to comply may jeopardize future participation in the event.
- Vehicles **MAY NOT** move throughout the vendor area during Festival hours, except where they must be personally escorted by a vendor manager.
- All vendor booths must be properly anchored in case of high winds or storms.
- Bottled water, pre-packaged snacks and popcorn machines are permitted.
- Beverages are available at Refreshment Station
- Signs may only be displayed in your own booth space
- Tables and pop-up tents are prohibited at the Wellston Loop Car Show. The only exceptions to this are the companies that are sponsoring it.
- All vendors must follow Black Wall Street Festival Code of Conduct.

Prior to the event, please call our Vendor Coordinator at 314-215-9484 or email youngvoiceswithaction@gmail.com. Have a great time!

Get Involved. Be Involved. Make a Difference.